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RECORDS CENTER BRANCH Statistical Report

<u>Part I Record Holdings (cu. ft.)</u>	<u>Reporting Period</u> January 1954	<u>Fiscal Year</u> To Date
A. Records Accessioned	266	1583
B. Records Disposed of at Center	0	21
C. Records Holdings	4936	
D. Distribution Material Holdings	<u>6618</u>	
E. Total Holdings	11554	
 <u>Part II Reference Service on Records in Storage</u>		
A. Requests	220	1129
B. Items Furnished	566	3194
 <u>Part III Inter-Agency Reference Service</u>		
A. Requests	4	
 <u>Part IV Shelving Space Utilization (cu. ft.)</u>		
A. Total Capacity	18948	
B. For Present Holdings	11554	
C. Available	7394	
 <u>Part V Supplemental Distribution</u>		
A. Items Received for Distribution		
1. Intelligence Reports		
a. Initial Receipt	4767	
b. Returns	13004	
2. Information Reports	3212	
3. Administrative Issuances	<u>5637</u>	
	TOTAL	26620

RECORDS CENTER BRANCH Statistical Report
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Reporting Period	Fiscal Year
January 1954	To Date

B. Request

1. Intelligence Reports	153
2. Information Reports	380
3. Adm. Issuances	<u>50</u>
TOTAL	580

C. Items Furnished

1. Intelligence Reports	2144
2. Information Reports	1657
3. Adm. Issuances	<u>1608</u>
TOTAL	5409

D. Reproduction Services (no. of pages)

1. Ozalid Process	12161
2. Photo Copy Process	554
3. Ditto Process	<u> </u>
TOTAL	12715

Part VI Initial Distribution

A. Items Furnished

1. Regulations	5283
2. Notices	36192
3. Other	<u>11212</u>
TOTAL	52687

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